

MINUTES

Washoe County Open Space and Regional Parks Commission April 4, 2017

Commissioner Nathan Daniel called the meeting to order at 2:30 p.m.

1. **Roll Call**

Members Present: Austin Olson, Nathan Daniel, Doug Doolittle, Thomas Guinn, Anne Buckley and Al Sheakley. Charles Guffey had an excused absence.

Board of County Commissioner Liaison: Kitty Jung

Staff Present: Deputy District Attorney Leslie Admirand, Eric Crump, Colleen Wallace Barnum, Jeff Patterson, Bryan Harrower, Aurora Ayala, Samantha Szesciorka and Joanna Schultz

2. **Pledge of Allegiance**

3. **Public Comments**

Cathy Brandhorst discussed issues of importance to herself.

4. **Approval of the Agenda for the Open Space and Regional Parks Commission Meeting of April 4, 2017**

Motion by Commissioner Guinn to Approve the Agenda for the Open Space and Regional Parks Commission Meeting of April 4, 2017. Second by Commissioner Olsen. Motion carried

5. **Approval of the Minutes for the Open Space and Regional Parks Commission Meeting of March 7, 2017**

Motion by Commissioner Doolittle to Approve the Minutes for the Open Space and Regional Parks Commission Meeting of March 7, 2017. Second by Commissioner Olsen. Motion carried

6. **Acknowledgement and recognition of Park Operations staff for their outstanding service and contributions to Washoe County**

None

7. **Introduction of new District Managers Bryan Harrower and Jeff Patterson and new reservations staff member Aurora "Rudy" Ayala**

Colleen Wallace Barnum, Park Operations Superintendent, introduced Bryan Harrower. Parks had a few retirements in December and January that opened up opportunities for new positions. Mr. Harrower is the new District Manager for the north region that is stationed out of Rancho San Rafael Regional Park and is replacing Andy Mink. He has been a Park Ranger since 2005, but has been part of Washoe County since 1996 as a Seasonal Lifeguard. Mr. Harrower has a degree in Natural Resource Management from UNR and will be a great addition to Operations as a manager.

Mr. Harrower thanked Ms. Wallace Barnum for the opportunity. He has lived and worked here for the vast majority of his life and is looking forward to many more years.

Ms. Wallace Barnum introduced Jeff Patterson. Mr. Patterson is the new District Manager for the south region stationed out of Bartley Ranch Regional Park. He has been a Park Ranger since 2013 and a seasonal for Washoe Golf Course. Mr. Patterson had worked for the City of Reno for 10 years as the Park/River Ranger along the Truckee River. He has a degree in recreation from UNR.

Mr. Patterson thanked Ms. Wallace Barnum, as well as the Commission for their advocacy, as it helps them out in the parks.

Ms. Wallace Barnum introduced Aurora "Rudy" Ayala. Ms. Ayala is a new employee to the County as of December. Ms. Ayala was in the medical field and is a new member of the reservations staff.

Ms. Ayala thanked everyone for the opportunity to work at the County. She has been enjoying her time here.

Commissioner Doolittle congratulated new staff and hopes they enjoy their time with the County as much as he did. He thanked Mr. Harrower for stepping up and taking on his new role.

Commissioner Daniel congratulated new staff.

8. Presentation by Eagle Scout Candidates Cameron Fick and Dawson Allen on their handicap accessibility project at Mayberry Park

Eagle Scout Candidates were not available for their presentation.

9. Updated presentation by Polygrarian Institute and possible recommendation to the Board of County Commissioners on an Agreement between Washoe County and Polygrarian Institute

Colleen Wallace Barnum introduced Melissa Nixon and Neil Bertrando from Polygrarian Institute. Polygrarian gave a presentation at the last meeting and they are now here to give a presentation with more detail.

Melissa Nixon and Neil Bertrando gave a presentation.

In response to Commissioner Doolittle regarding the impact to existing pasture agreements, Ms. Wallace Barnum said she did talk to the current pasture leasee to let him know that this could potentially happen and where it would be placed in the park. He is not opposed to it, but expressed concern that the neighbors may have, based on parking.

In response to Commissioner Doolittle regarding in the presentation a 5-year agreement, that was mentioned, but the current draft agreement looks like it's for 3-years with option to renew for two additional years, Ms. Wallace Barnum said our typical agreements are 3-year agreements with an option to renew for two years, which will equate to the five Polygrarian is hoping for.

In response to Commissioner Doolittle regarding, if the institute dissolves or the agreement is cancelled, Mr. Bertrando said they would return the property to its original condition and if the underground water line is installed, it would become a Parks' asset. They are planning to put money aside as bond in case they do dissolve.

Commissioner Buckley said if they bring in goats the northeast would be the furthest from homes and would be the best area. The area has just been used as pasture and if it becomes more productive she feels it would be a very good idea.

In response to Commissioner Sheakley regarding funding for this project, Ms. Nixon said they work with Nevada Department of Agriculture and have received grants to fund the projects already. It's difficult to get grants for this project because they do not have permission yet. In addition to grants, they also work with private foundations as well as private donors. Their mentorship program would be a fee for service program.

In response to Commissioner Guinn regarding the waterline extension, Mr. Bertrando said they would pay for the extension. Once it is installed it would be left as an asset for the County. They will work with staff to make it is accessible and acceptable.

In response to Commissioner Guinn regarding engineering in-house, Mr. Bertrando has not had access to the map of the irrigation system. They did a sight assessment. They are open to Parks' recommendation and can do in-house or find a consultant.

In response to Commissioner Guinn regarding the northeast preferred overlap existing haying, Ms. Wallace Barnum said on the map there is an old paved road that delineates the section they are most interested in. The current lessee would no longer hay that portion and 6 acres would be removed from that lease agreement. The ditch water would be stopped and diverted elsewhere.

In response to Commissioner Guinn regarding charge for existing lease and loss of revenue, Ms. Wallace Barnum said we do and would have to determine a reduction of fees based on the loss of acreage.

Mr. Bertrando said they would be willing to pay for a lease, if it is a funding issue.

In response to Commissioner Buckley regarding selling products, Mr. Bertrando said one of the funding revenue streams would be to sell to locals, local businesses, as well as potentially through a partnership program with Renown, as part of their prescription food program.

Commissioner Daniel said this is a strong public, private partnership that will teach kids and adults about where their food comes from.

Public Comment:

Cathy Brandhorst discussed issues of importance to herself.

Commissioner Olson thanked everyone for moving forward with this project. He is excited to see the project and knows there are questions that need answers. This is an opportunity to add more layers of use to our public parks.

Public Comment:

Rebekah May said she is in full support of this project. She is fortunate to have amazing friends who are willing to push forward the food movement. The thing that brings us together mostly in life is the fact that we all eat three times a day and that has gotten really skewed. She has worked in social services for the last 10 years, but has been an organic farmer for 8 years and she saw over and over again that is food is medicine. We are literally changing lives by showing people what the potential of working with your hands are. Ms. May said she is so proud of the city we have and how willing everyone is to collaborate for the good of all of the citizens.

Motion by Commissioner Olson for staff to negotiate a Lease Agreement between Washoe County and Polygrarian Institute as authorized under NRS 244.284, to be taken to the Board of County Commissioners for possible approval.

Commissioner Guinn asked that during the negotiations he would like Polygrarian Institute to look into funding to offset the lost revenue to Parks.

Second by Commissioner Guinn. Motion carried

10. Program/Park of the Month: Tales from the Trail

Colleen Wallace Barnum, Park Operations Superintendent introduced Samantha Szesciorka. Ms. Szesciorka had an incredible journey last year and she wanted her to share a small portion of her Nevada Discovery Ride.

Ms. Szesciorka gave a presentation.

In response to Commissioner Jung regarding Bella and Sage, Ms. Szesciorka said Bella is a rescue from the Humane Society and her horse Sage was born in the wild, rounded up when he was two and ended up in the prison program in Carson City. Sage spent 90 days where he was paired with an inmate for gentling and training.

In response to Commissioner Jung regarding Washoe County filming or production of the ride, Ms. Szesciorka said Washoe County was a sponsor for the ride in exchange for letting her take so much time off. Staff came out and filmed her ride creating a series of videos, including one for the State of the County.

11. Parks Reports

Colleen Wallace Barnum, Park Operations Superintendent, highlighted reports.

Commissioner Jung said she, along with a couple of friends will be running 5K on April 8th in preparation for an October ½ marathon at the Grand Canyon.

Commissioner Daniel said the Arboretum training is a great way to get involved as a volunteer in the community. The training they provide is excellent. It starts at 9 a.m. tomorrow and it is a 3-week training.

Dave Solaro, Director, said the Golf Report will be a standing item on the Agenda. January was very slow for both operators. There was some flood damage that occurred at Sierra Sage

and he will be going out this week to take a look. Washoe Golf Course has a little bit of flood damage at the 12th hole.

Commissioner Buckley is impressed with the income Washoe Golf Course had in January with all of the snow. She has heard reports that the greens are bigger already and she has driven past and it is greener.

12. Director's Report

Dave Solaro, Director, said with all of the flooding and damage that occurred, he wanted to assure Commissioners that staff is doing the best they can with the resources that are available. There was a lot of damage and we are trying to make sure that reservations are taken care of and that the parks are safe, our #1 priority. If you are out in the community and talking to people who are complaining about parks or areas of parks that are closed, it is for the safety of the patrons and staff.

Commissioner Doolittle said staff is doing a tremendous job given what they have to work with, particularly without seasonal employees on board yet. For example the damage at South Valleys Regional Park with the creek overflowing and going through the playground and ball fields is already repaired. He was able to talk to people out there and no one was upset.

Director Solaro said one of the struggles is to get enough seasonal employees. If anyone knows of anyone interested in a job in the parks, we can use the extra help.

Commissioner Jung said when Commissioner Daniel came to the Board of County Commissioners meeting and spoke on behalf of this Commission, he didn't stay, but Director Solaro relayed the information that this Commission decided that a 7% reinstatement to the Parks funding towards Operations was justified. Commissioner Jung put on the record that she expects Director Solaro to find that 7% and start making these parks whole again.

Commissioner Daniel said he has no doubt that Director Solaro and Mr. Crump are working hard to make sure the County is repaired. It's a lot of work to go through the FEMA process and happy that is coming back in our favor.

Commissioner Guinn said, as an Engineer you can't design for this kind of flooding. There is a lot of finger pointing and he has been through some of those Board meetings and Commissioners' staff was hammered. He said you can design for a flood like that, but there is not enough money in this County to design one culvert for that kind of flood. Commissioner Guinn thinks staff has done a great job and public awareness is the best idea to move forward with.

13. Commissioner's Comments

Commissioner Guinn said he lives up by Mount Rose and at the beginning of the winter with the amount of snow, he doesn't think anyone was prepared for that. They responded really well with plowing and thanked staff for being on top of that.

Commissioner Guinn said he was at the Board of County Commissioner meeting when the new Washoe Golf Course Lease was approved. He had some disagreements with how the Commissioners voted, but it seems like they are following their promises. Commissioner Guinn has seen a lot of advertisements for Washoe Golf, more than he has ever seen. He

appreciates that they are following through and makes him more calmer with the Lease Agreement.

Commissioner Daniel said looking at seasonal staffing it's kind of like rebuilding a core group that does not exist anymore. Before the recession he believes there were at least 100+ seasonal employees, and now there is less hired. Recruiting is vital and that 7% increase would go a long way to pushing those seasonal numbers back up and would be a great reinvestment of parks.

14. Public Comments

Cathy Brandhorst discussed issues of importance to herself.

15. Adjournment

Adjournment 3:43 p.m.

Respectfully submitted,

Joanna Schultz



Park Districts Report June 2017

Open Space and Regional Park Commission Meeting

SOUTH REGION HIGHLIGHTS

- New staff have been hired or promoted in the south district. Park Ranger Nick Steuer has been promoted from Park Ranger I to become the Park Ranger II at Bowers and Davis Creek Park. Bret Hartman will be moving into a full time Park Ranger I position in the Truckee River District after serving as the temporary Ranger I in the Mount Rose district.
- Programs on the porch completed another successful season at Bowers Mansion with average attendance of 40.
- Campfire programs at Galena Creek Regional Park began on June 23rd and will continue on Fridays through July 28th.
- Walk with Washoe from Mayberry to Dorostkar on June 20th had a great turnout of 30, doubling the size of the first event on June 6th.

UPCOMING EVENTS

- Artown will be holding numerous events at Hawkins Amphitheater through July.
- Evenings on the Ranch will be held every Wednesday evening in July.
- The Galena Campfire programs will continue on Fridays through July 28th.

NORTH REGION HIGHLIGHTS

- The Highland Ditch is on and running at Rancho San Rafael, providing water to the multi-use pasture and the Evan's Creek wetlands.
- The second phase of the irrigation rehab at Rancho San Rafael has been completed.
- Ranching at Rancho Series has begun and will run through the end of summer in the Nevada Family Farms at Rancho San Rafael.
- Silver State Striders 50/50 race at Rancho San Rafael was very successful event with over 300 participants.
- Summer Salute Car Show was held at Rancho San Rafael on May 27th. It is the largest one day car show in Northern Nevada and raises money for Veterans Guest House and Honor Flight Nevada.

UPCOMING EVENTS

- Lazy 5 concert series will begin on June 7th and will continue through August 9th.
- Melio Gaspari Water Play Park and North Valleys Splash Park will open to the public on June 10th.
- Paws in the Park/Kite festival will be held at Rancho San Rafael on June 3rd.
- Women's Walkabout will be held at Rancho San Rafael on June 18th.



May Center Report –June 2017

Open Space and Regional Park Commission Meeting



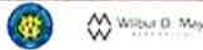
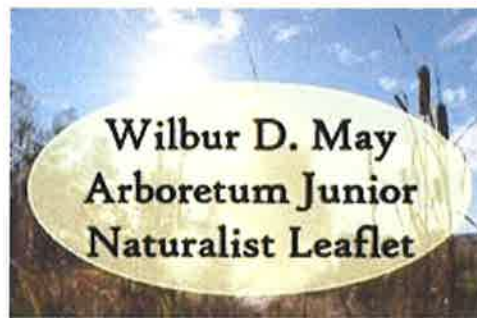
May Arboretum Report

HIGHLIGHTS

- ◆ The fencing project was completed this past month thanks to the generosity of the May Foundation (\$130,573) and a private donor (\$40,000). The Arboretum has the opportunity to secure and protect the plant collection and Washoe County assets.
- ◆ A 35 hour week position was subsidized by the May Arboretum Society (\$14,000) which began May 31st and will continue through the fall of this year. The funding for the position is administered through ManPower. The Arboretum staff is grateful to the Society for their generosity and continuous support.
- ◆ The May Arboretum Society held their annual membership and community plant sale on June 2, and 3, 2017 in Burke Garden. More than 3,000 plants were sold. The plants for sale are unique and hard-to-find and are native and adaptive plant species. A cooking demonstration was held during the plant sale by chefs from Crème Café, a local eatery in midtown. Proceeds from the event benefit the May Arboretum and Society. On Sunday, July 2, 2017 from 9:00am to 12:00pm at the Ranch House the Society kicked off ART TOWN by hosting a book writing workshop suitable for adults and older teens. It was a ticketed Event from 9:00 am to 12:00pm and free after 1:00pm. MAS Members and NSCBWI Members: \$10.00 general public: \$15.00.

May Arboretum Education Programs

- ◆ AmeriCorps member and Arboretum Educator, Mandy Royal, developed and created the Wilbur D. May Arboretum Junior Naturalist (MAJN) booklet. The booklet is available on the May Arboretum website under the education tab. The purpose of the publication is to teach kids and parents and their natural world and why the Arboretum is unique and a wonderful place learn and explore their natural world.



The “Patch Program” component of the MAJN leaflet is designed for both Girl Scouts and Boy Scout. They earn their Arboretum patch by completing the Wilbur D. May Arboretum Junior Naturalist booklet along with one additional activity from the “Scouts page”. Patches are available for \$1 (cash or check only). Checks are made payable to the "May Arboretum". The Arboretum has both a Boy Scout and Girl Scout patch; the patches are the winning designs from the Arboretum Patch contest.



May Center Report –June 2017

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Boy Scout Patch



Girl Scout Patch

- ◆ The Boys Scouts printed 100 Junior Naturalist booklets for the Arboretum. They are free and available at the Arboretum office kiosk.
- ◆ The Arboretum Educator along with Volunteer Coordinator, Denise Evans, organized a Conservation Work Day with the Boy Scouts on June 10th. The Arboretum Educator hosted the Arboretum’s mulching project. Several yards of mulch were spread near Sierra Street by the Rancho San Rafael Park white arch to combat weeds. Robbie Short, Inmate Program Leader and Face Forward members and the Arboretum crew assisted with transporting the mulch to the site for the project.
- ◆ The Arboretum Educator also kicked-off “Story Time” in the Arboretum this past month in conjunction with Washoe County Library System. “Story Time” is held every Tuesday in Honey’s Garden from 10:00 am to 11:00 am along with children activities. The program is very successful with an average attendance of 60 children and parents participating. The last Story Time will be August 1st.



- ◆ On June 11th, the Arboretum Educator along with Nevada Bugs and Butterflies hosted *A Bug’s Life in the Arboretum*. The event lasted two hours and saw 95 kids and 85 adults walk thru the doors of the Ranch House. Kids were given a bug scavenger hunt to guide their explorations. Everyone was allowed to complete crafts like bug headbands and toilet paper binoculars.





May Center Report –June 2017

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- ◆ The Arboretum Educator has also been assisting with summer camp programs with organizations like the Salvation Army, City of Reno, and Truckee Meadows Parks Foundation. This includes self-guided tours using the MAJN booklet, guided tours, and backpack piloting programs.



- ◆ Overall, 292 children and 200 adults participated in Arboretum formal educational programs this past month.

Educational School Tours

- ◆ Due to summer break, school tours were not booked.

Arboretum Improvement Projects

- ◆ Construction continues on the Arboretum greenhouse.
- ◆ Kristen's garden upgrade is nearly complete. New beds and edging have been installed and walkways. Planting will begin in the fall. The garden will remain closed until further notice. Funds were provided by a generous donation from May Arboretum Society (\$13,000.00) for the upgrade.

Operations

- ◆ Staff is working to stay up on the weed population brought on by recent wet winter.
- ◆ A new irrigation main line to portions of the Arboretum from the Rancho San Rafael irrigation project is being used. The irrigation water is pond/ditch water, not treated. The new water source is also being used for all of our water features, including Phase I & II of the Arboretum. The north section of the arboretum used potable water.
- ◆ The Horticulturist and the Program Educator continues to update the May Arboretum webpage on a monthly basis.
- ◆ Plant records, plant curating and accession continue weekly and throughout the year by the horticulturist.
- ◆ Donor data bases and donor records are also updated weekly and on a as needed basis by the horticulturist.
- ◆ The Horticulturist continues to serve as Chairmen of the May Arboretum Society Endowment fund committee and serves as vice president of the state wide Nevada Shade Tree Counsel. The horticulturist also is a board member of the University of Nevada's arboretum.
- ◆ The horticulturist publishes monthly horticultural articles for the May Center newsletter (Botanical Bytes) and a quarterly article for the May Arboretum Society.



May Center Report –June 2017

Open Space and Regional Park Commission Meeting

Wilbur D. May Arboretum Volunteers

- ◆ The May Arboretum volunteers and the May Arboretum Society recorded 573.5 hrs. of service this past month which has a value of \$12,934.00. Job Corps provided 8 hours of service valued at \$180.00. Nevada Youth Empowerment interns logged 44 hours, a service value of \$992.00. Total intern hours for June were 60 hours or \$1,353.00 of service. Total intern and volunteer hours were 573.6, a service value \$12,934.00 for June. Total volunteer and intern hours for the end of this fiscal year, 16-17 was 5,374 hours, a \$121,189.00 of service value to the Arboretum for the year. Many thanks to Denise Evans, Volunteer Coordinator and Phil Brazier, Horticulture Assistant, for their part in assisting with a successful volunteer and intern program.

- ◆ **Job Corps, Children's Cabinet & Nevada Youth Empowerment**

Job Corps intern ended their 2 month training. Denise Evans, Park Volunteer Coordinator will begin recruiting for another intern for the summer. Phil Brazier, Horticulture Assistant manages and trains and manages new interns.

- ◆ **Wilbur D. May Arboretum AmeriCorps**

AmeriCorps Arboretum Educator continues to develop and institute new environmental educational program for the Arboretum. She has taken our program to new level. Special thanks to the Truckee Meadow foundation for funding the position (\$8,000.). AmeriCorps is assisting the Arboretum in meeting their educational mission and goals.

Wilbur D. May Arboretum Visitors

- ◆ The May Arboretum subscribes to the Pedestrian TRAFX Counter software. The software is used to collect, view, analyze and manage pedestrian data flow from two entrances of the Arboretum, south entrance and west entrance. The data is collected monthly using a portable data logger (G3 Dock). Adjustments are made to accommodate visitors entering and exiting the Arboretum. The system averages the number of visitors based on historical data and the days that were recorded.

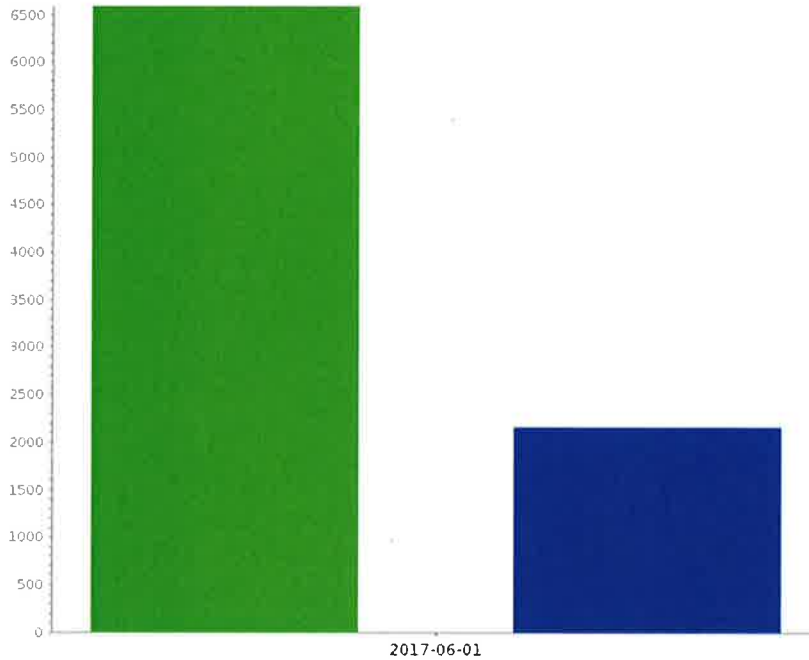


May Center Report –June 2017

Open Space and Regional Park Commission Meeting

June Monthly Totals

Covering 1 months from 2017-06-01 to 2017-06-30
 Report generated on 2017-06-30 by BCARLOS@WASHOECOUNTY.US



Site Name	Average	Min	Max
So.Arbo Entrance	6,592.8	6,592.8	6,592.8
West Arbo Entrance	2,227.2	2,227.2	2,227.2

adjustment applied divide by 2 applied filtering applied
 Based on Average Daily Traffic ADT

Year	Site	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	ADT ⁺	ADT ⁺ x365	Days with data
2017	So.Arbo Entrance	819*		5,225*	6,661	6,980	6,593*							173.432	63,303	148
	West Arbo Entrance		708	687	1,259	2,775	2,227*							50.886	18,573	149

ADT⁺ = Average Daily Traffic

* = based upon that month's ADT [Learn more](#) Indicates months with less than 6 days of data.

^A = adjustment applied, ^D = divide by 2 applied, ^F = filtering applied



May Center Report –June 2017

Open Space and Regional Park Commission Meeting

In June, the Arboretum recorded 8,820 visitors. Average visitors for June from the south entrance were 219.7 and 74.2 from the west entrance respectively. Total average visitors per day for June were 297 visitors per day. We expect, based on historical data and averaging 12 months of data, 81,875 visitors.

Reservations

- ◆ Several Garden wedding reservations have been booked for June with Honey's Garden having the most weddings.

MAY ARBORETUM AND MAY ARBORET UPCOMING EVENTS

- ◆ The May Arboretum Society is hosting their 3rd annual Lavender Day on July 15 from 9:00 am 1:00 pm across from the Labyrinth Garden, admission is free. Lavender plants will be available to purchase, in addition to a variety of products made or infused with lavender. Local businesses, Dragonfly Bath & Body will be on hand with their all natural lavender body products and doTERRA will have lavender essential oils. A **University of Nevada Cooperative Extension**, Master Gardeners will be available to offer tips on growing lavender in Northern Nevada. In addition visitor can learn how to make lavender wand and purchase packaged individual edible lavender goodies approved by the Health Department.
- ◆ On Sunday July 30, from 11:00 am to 4:00 pm the Society will also be hosting Art and Nature in the Arboretum and is open to the public. Speaking artists, visual artists, weavers, poets live acoustic musicians, dancers will be performing throughout the gardens. A silent auction featuring works of art by participating artists will be held. The gardens will also be open to the public to enjoy the shade oak of the oak grove, peaceful waterfall and beautiful flowers, shrubs and trees that make the Arboretum so special. Food Trucks will be on site.

Volunteer Report

Open Space and Regional Park Commission Meeting
July 2017

June Highlights

- The Nevada Area Council of the Boy and Girl Scouts of America worked with Parks to host a Conservation Work Day at four park locations on Saturday, June 10th which included mulching at the Arboretum, weeding at Lazy 5, and trail maintenance at both Davis Creek and Galena Creek. Overall we had 42 volunteers over 3 hours and a lot was accomplished! The hours of service will go towards the scouts' service badges. We look forward to continuing to host conservation days with the scouts in the future!
- June is always a busy month for volunteers in the Arboretum with over 800 hours this year! We are fortunate to have several new volunteers from our spring classes that are still coming regularly, but a large number of the hours was due to time spent on the annual plant sale.

June Volunteer Hours/Value:

Normally the month of June would have about 200 volunteer hours from Washoe Golf Course volunteers which we are no longer counting. Intern hours are down due to the two Job Corp interns at Rancho San Rafael completing their terms.

	June 2017	June 2016	% Increase	Total for YTD 2017	Compared to YTD 2016	% Increase
# of Volunteer Hrs	1676.75	1,634.25	2.6%	10,383.5	9,977	4.1%
# of Intern Hrs	45.5	272	-83.3%	982.5	1,421.25	-30.9%
Total \$\$\$ Value*	\$41,575.12	\$44,911.25	-7.4%	\$274,375.24	\$268,542.77	2.2%

*The hourly rate of \$24.14 is used for calculating the 2017 dollar value based on the current estimated national value of volunteer time as reported by www.independentsector.org.

Upcoming Events

- Parks Volunteer Coordinator, Denise Evans, will be interviewing potential employee intern candidates from the Children's Cabinet's Face Forward program for an Arboretum Aide position at Rancho San Rafael Park. The Face Forward program is a voluntary program for at-risk youth ages 14-24 that teaches job and interview skills. The Children's Cabinet hosts an interview faire upon completion of the program and then provides payment for 20-30 hours per week for up to 5 months at preselected job sites. Washoe County Parks has been involved in the program for over 2 years, and has been matched with two high quality interns as a result – one of which has since been hired as a seasonal employee with us for the last two seasons.
- Washoe County Parks is partnering with UNR's "Nevada Career Studio", the University's Central Career Service Office in their Pack Internship Grant Program. The program will provide funding at \$12 an hour for 120 hours during the Spring 2018 semester. Applications are being accepted and reviewed now, and we will be submitting for a Museum Intern, Volunteer Coordinator Intern, and Playground Safety Intern. Parks will also be participating in a career and intern faire in late August on the UNR campus.



Park Planning and Development

Open Space and Regional Park Commission Meeting

June 2017

PROJECT HIGHLIGHTS

Ballardini Ranch Trail connection to Thomas Creek

- Funded by 2000 WC-1 Bond and SNPLMA.
- Construction for Trail Connector between Ballardini Ranch Trailhead and Thomas Creek Trailhead began on Thursday, October 27th. Sierra Trail Works has been contracted to construct the first few miles of new trail. Great Basin Institute crews are assisting Sierra Trail Works. Volunteers have worked to assist on getting the project ready for winter. Bridge is being designed for ditch crossing.
- Trail will not be opened until fall 2017 at the earliest.

Ballardini Ranch property purchase

- Willing Seller letter received for purchase of 3 additional parcels totally 93.27 acres of the Ballardini Ranch
- Phase 1, Appraisal and Title Report Complete
- Offer letter being drafted

Eastern Sierra Trail Coalition

- Assistance grant received from National Park Service Rivers and Trails Conservation Assistance Program to form a Trails Coalition
- Charter and Resolution at approval level
- Vision is a Regional network of sustainable trails that provide connectivity between communities, points of interest, and outdoor recreation opportunities within the Eastern Sierra and Tahoe Region.
- Coalition is being led by Washoe County and members include: Back Country Horseman, BLM, USFS, Carson City Parks & Open Space, Carson Valley Trails Association, College Cyclery, Eagle Valley Trail Committee, Friends of Incline Trails, Great Basin Institute, Muscle Powered, Nevada State Parks, Biggest Little Trail Stewardship, Tahoe Fund, Tahoe Pyramid Bikeway, Tahoe Rim Trail Association, Tahoe Area Mountain Biking Association, Washoe County Parks, Washoe Zephyr Consulting, Alta Planning
- **Coalition working through Community Foundation to submit proposal for "Truckee Meadows Foundation for Trail Connections" to support efforts for existing and future trail construction and maintenance.**

Eagle Canyon Park Playground

- Project awarded to Truckee Meadows Construction, approved by BCC on March 28, 2017.

Gator Swamp Park Playground

- Project awarded to Truckee Meadows Construction, approved by BCC on March 28, 2017.

Galena-Joy Lake-Callahan Fuels Project

- NDF grant for continuation of fuels reduction project from Galena Regional Park to Callahan Ranch Road along Galena Creek. Grant awarded to NDF. Washoe County providing linkage between staff, community and TMFPD.

Galena Terrace Park

- Project in cooperation with Galena Terrace Homeowners Association to construct new playground facility that will be managed and maintained by HOA.
- Final design of the park has been selected.
- Design and Construction agreement and Maintenance Agreement has been forwarded to Galena Terrace Maintenance Association for review by their legal counsel

Hunter Creek Bridge

- Lumos and Associates on contract for engineering specification and bid documents.

Land and Water Conservation Fund

- Grant for resurfacing of the playground at the South Valley Regional Park received and accepted by the BCC May 10, 2016. This will replace the existing wood chip surfacing with a rubberized material.

Little Valley Burned Area Emergency Response Team (BAER)

- Washoe County leading multi-agency team to assess and mitigate impacts of the Little Valley fire to public and private property.
- BAER team completed assessments October 31st
- Restoration plans completed.
- Straw wattles and log erosion barriers installed in December. No work during January due to snow.
- Funding for implementation of BAER team restoration plans being sought.
- \$25,000 from Dream Tags received.

NDF Medusahead Grant

- Project on-going. And extended to June 26, 2018.

North Valleys Trail Project

- Funding received from Recreational Trails Program to construct new trail and trailhead adjacent to North Valleys Phase V Expansion
- Design and layout completed by Sierra Trail Works

North Valleys Phase V Expansion

- Permit approved by City of Reno
- Project out to bid on the week of March 13-15. No bids received
- Project rebid with 2 bidders

Martin Luther King Jr. Park

- Rehabilitation to surfacing
- Design services contract awarded to Stantec Engineering for preparation of construction documents

Truckee River – One River Plan

- The One Truckee River Management Plan will manage, protect and provide stewardship for the Truckee River across all jurisdictional boundaries. Nevada Land Trust and Keep Truckee Meadows Beautiful will act as lead agencies with the assistance and cooperation of a large Truckee River stakeholder group to fundraise and develop the plan. **Plan adopted by BCC September 27, 2016.**
- Cheryl Surface is leading the Recreation Team
- Funding provided through Washoe County State Question 1 Program

Stateline to Stateline Bikeway – Tahoe East Shore Trail

- Name of the project has been adopted as the Tahoe East Shore Trail per the Signage Master Plan completed by Wood Rodgers.
- Granite construction awarded Construction Manager at Risk (CMAR) by Nevada Department of Transportation (NDOT) for construction of 3 mile of trail and parking facilities.
- 2 parking lots and tunnel under SR-28 completed.
- Washoe County leading the Signage and Interpretive Plan
- Phase 2 of project approved by NDOT Transportation Board to move forward with completion of the North Demonstration project from Incline Village to Sand Harbor
- Project will begin again Spring 2017.

Sun Valley Trail Enhancement Project

- Project received funding from the Recreational Trails Program. Project includes OHV trail closures and trail rehabilitation submitted for Sun Valley Regional Park, based on trails plan produced by NV Trail Works.
- Fencing, trails restoration, seeding and planting completed. Great Basin Institute crews will be back in the Spring to complete re-seeding efforts, installation of stairwell to Sun Rock Rim trail and cleanup of illegal dump sites.

Wilbur May Arboretum Greenhouse Project

- Project construction underway
- Footings poured on November 29, 2016
- Greenhouse structure will arrive first of January, 30-day assembly
- Project completion date mid-February 2017

Cal-Mazz Golf Management Revenue Summary Report 2017

Revenue Summary:	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	TOTAL 2017
Green Fees	\$ 1,068	\$ 5,831	\$ 32,442	\$ 56,050	\$ 76,412								\$ 171,803
Tournament Revenue	-	-	3,993	5,251	7,399								17,369
Driving Range	42	3,288	19,106	30,598	42,344								95,378
Power Cards	-	-	505	840	815								2,160
Lessons	-	23	130	170	251								574
Other rental, repair	164	2,121	7,200	10,288	11,318								31,091
Pro Shop Merchandise	-	1,719	9,067	24,092	26,344								61,222
Food & Beverage	335	125	269	389	641								1,759
Gift Cards	13	264	1,187	2,335	2,965								6,764
Sales Tax	325	3,575	7,570	16,675	8,190								36,335
Other ~ Men's/Women's Club	-	2,080	1,960	275									4,315
Other ~ Annual Fee	60	75	500	5,367	212								6,214
Other ~ Pay on Account	-	-	-	-	-								-
Other ~ donations	-	87	434	827	1,287								2,635
Other ~ CC Tips	-	-	44	222	865								1,131
Other ~ Misc	-	-	-	-	-								-
TOTAL REVENUE	\$ 2,021	\$ 19,900	\$ 84,407	\$ 153,379	\$ 179,043	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 438,750

Monthly Summary to be submitted to Washoe County by the 10th of the following month.

Revenue Reconciled:	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	TOTAL 2017
Per POSExpress	1,881	19,360	80,907	146,071	166,933								415,152
Prom Rounds Sold	140	(300)	3,500	7,308	12,110								(300)
Prom Rounds Redeemed	2,021	19,900	84,407	153,379	179,043								23,898
													438,750

Accounting Assumptions:

- Gift Cards are recorded as revenue when sold due to immateriality
- Annual Dues are recorded as revenue when sold due to immateriality
- Promo Rounds revenue is recorded when the rounds are played, due to selling some in the previous year. All unplayed rounds will be recorded when they expire.

Cal-Mazz
Sierra Sage Golf Course

2017 Rounds of Play

\$\$	Jan	Feb	March	April	May	June	TOTAL
18 Green Fee				417	835		1,252
18 Junior				15	15		30
18 Senior				452	832		1,284
Winter 18	1	70	459	163			693
Winter Jr 18			5				5
Winter Sr 18	1	116	593	416			1,126
9 Hole Walk-Up				84	225		309
9 Hole Walk-Up Jr				23	18		41
9 Hole Walk-Up Sr				145	372		517
9 Hole Walk-Up Winter	1	33	327	232			593
9 Hole Walk-Up Jr Winter		2	23				25
9 Hole Walk-Up Sr Winter	3	100	336	178			617
Late Rate Adult			10	331	645		986
Late Rate Junior							0
Late Rate Senior							0
2nd 9 Adult				1	45		46
2nd 9 Junior							0
2nd 9 Senior				3	6		9
2nd 9 Winter Adult				3			3
2nd 9 Winter Sr				7			7
DAILY FEE SUBTOTAL:	6	321	1,753	2,470	2,993	0	7,543

Golden Annual		2	8	17	40		67
Adult Annual		8	3	7	6		24
Senior Annual			26	33	30		89
SC - Adult 10-Play				2	7		9
SC - Adult 25-Play							0
SC - Adult 9 Hole 10-Play		1			2		3
SC - Junior 18 Hole 10 Play							0
SC - Junior 9 Hole 10-Play							0
SC - Senior 10-Play			4	30	73		107
SC - Senior 25-Play			3	13	14		30
SC - Senior 9 Hole 10-Play					1		1
SC - Golden 9 Hole 10-Play		1					1
SC - Gold 18 Hole 10-Play	1						1
SC - Golden 25-Play				1	3		4
SC - Golden+ 10-Play							0
SC - Golden+ 25-Play							0
Promo Rounds Redeemed	10	60	250	522	865		1,707
Tournaments							0
Special Twilight							0
UNR Golf Team				1			1
High School			61	73	73		207
Misc. Comp		2	16	41	43		102
Birthday Comp							0
Employee Guest Winter			6	11	2		19
Employee Guest Summer				7	27		34
PGA Comp			7	6	9		22
Employee Comp		9	77	148	167		401
2-1 NNGA							0
2-1 West Coast Golf				1	11		12
Birdie Bug Ad							0
Red Dot							0
SPECIAL FEE SUBTOTAL:	11	83	461	913	1,373	0	2,841

TOTAL DAILY ROUNDS:	17	404	2,214	3,383	4,366	0	10,384
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Board of County Commissioners Action June 2017

June 13, 2017

- Possible action to approve the re-appointment of two Open Space and Regional Parks Commissioners for a second term on the commission [staff recommends Nathan Daniel and Thomas Guinn] for terms beginning on July 1, 2017, and ending on June 30, 2021, or until such time as a successor is appointed. (All Commission Districts.)
- Possible action to approve the appointment of three Open Space and Regional Parks Commissioners to fill vacancies on the commission [staff recommends Matthew Webber, Chris Nenzel, and Carrisa Tashiro] for terms beginning on July 1, 2017, and ending on June 30, 2021, or until such time as a successor is appointed. (All Commission Districts.)

June 27, 2017

- Recommendation to approve an Interlocal Cooperative Agreement Regarding November 2000 Parks, Trails and Open Space Bonds-Golden Eagle Regional Park Little League Parking Lot [WC-1-\$300,000] between Washoe County and City of Sparks effective June 27, 2017 through June 30, 2018; and authorize the Community Services Department Director to execute the Agreement and all appropriate City of Sparks related agreements and documents. (Commission District 4.)
- Approve an Easement Purchase and Sale Agreement and Easement Deed between Washoe County and Truckee Meadows Water Authority for a permanent public utility easement totaling 12,275± square feet on APN 150-492-20, commonly known as Whites Creek Open Space, [at the appraised value of \$3,100]. (Commission District 2.)